



## Flora Stevenson Primary School Parent Council

**Wednesday the 22nd of November 2023**

**7 pm – 8 pm, on-line.**

**29 people in attendance**

**Website:** [FLORA STEVENSON PRIMARY SCHOOL PARENT COUNCIL](#)

**Clubs:** [Clubs – FLORA STEVENSON PRIMARY SCHOOL PARENT COUNCIL \(wordpress.com\)](#)

**Contact:** [florastevensonpc@gmail.com](mailto:florastevensonpc@gmail.com)

**Ways to raise money:** [Easyfundraising](#) & [Stikins](#) Code: 7394

**Parent Council:** Areti Chavale (Co-Chair), Catherine Steven (Co-Chair), Ruth Prowser (Club & Event Co-ordinator), Fiona Kelly (Treasurer), Julie Addington (Secretary), Brandy Frazier (Events), Vikas Garg, Nathalie Findlay. **8**

**Parents:** Ali Slack (7C), Amy Barbour, Billy Hynes, Diane, Elaine (P1&P3), Emanuelle Mure, Jane H, Jenny Stevenson, Katarzyna Kosmala, L Gallac, Lindsay Machin, Ravi L, Andreza, Mike, Vitalija P1C & P6B, Laura, Юлия Поршнева . **17**

**Staff:** Susie Morgan (Acting Head Teacher), Eleanor Dickson (Depute Head Teacher), Mark Aitchison (Acting Depute Head Teacher) **3**

Councillor Max Mitchell **1**

**Apologies:** Councillor Hal Osler, Ryan McGill - Active Schools Co-ordinator.

**Minutes from the AGM:** Approved by Catherine Steven.

[Parent council meeting slides - Google Slides](#)

**Next meeting: Wednesday 7<sup>th</sup> February 7pm-8pm in person.**

Ref.	Item	Action required
1.0	<p><b>Head Teacher Update</b></p> <ul style="list-style-type: none"> <li>- Ms Morgan showed a potential Mural to be created by PSA's Jane and Debbie.</li> <li>- There is currently a MADD Focus in school. The rationale is what the school wants from this year: pupils leading, pupil voice and creativity. P7s are taking feedback from the learners about this. There is also a focus on Shared Classroom experience and differentiation.</li> <li>- Improvement Plan – The school have updated their Behaviour Policy in line with the City of Edinburgh policy published in 2023. This was the focus of the October Inservice Day. Aim: Make the rules clear and consistent so that all adults in the school are speaking the same language to the children. Ready – Respectful – Safe. There will be a big launch in January 2024 &amp; the new Behaviour Policy will be on the website next to the Equality, Diversity &amp; Antibullying policy that will also be updated soon.</li> <li>- The school are grateful to everyone who has made the library happen, it's really exciting because the library hasn't been used since pre covid. This is all thanks to the Parent Council.</li> </ul>	<ul style="list-style-type: none"> <li>- Make sure parents know where to find the new Behaviour Policy</li> <li>- Coffee mornings and subgroups, how do we progress?</li> </ul>

	<ul style="list-style-type: none"> <li>- School staff are always thinking of ways to make the school more welcoming. EAL – regular coffee morning could be a good idea. Targeting groups of parents. <b>Would anyone like to help?</b></li> </ul>	
2.0	<p><b>Councillor Max Mitchell: Inverleith Ward</b></p> <p>Areti thanked Max for helping at the summer fair.</p> <ul style="list-style-type: none"> <li>- A request to erect a 20M mast on Crew Road South has been refused.</li> <li>- Orchards Drive / Queensferry Road: Work is planned on this junction to make it safer.</li> <li>- Amongst other schools in our Ward, there are currently 3 vacancies for PSAs are they are not attracting applicants. <b>Is there a problem with the way the roles are being advertised?</b></li> </ul>	<p>Amongst other schools in our Ward, there are currently 3 vacancies for PSAs are they are not attracting applicants. <b>Is there a problem with the way the roles are being advertised?</b></p>
3.0	<p><b>Library Update - Brandy Frazier</b></p> <ul style="list-style-type: none"> <li>- Brandy has spent hours reviewing the books; 3059 books have been catalogued.</li> <li>- Books funded by parent council: 350 new books, 150 donated books.</li> <li>- The library looks bright and beautiful, but a few more steps are required before pupils can be welcomed into the space. We are looking for parent volunteers to help with this.</li> </ul>	<p>Promote that we are looking for parent volunteers.</p>
4.0	<p><b>Events – Ruth Prowser</b></p> <ul style="list-style-type: none"> <li>- All is going well, there have been 3 x Uniform Swaps, a Halloween Trail and a Coffee morning. All have been a great success.</li> <li>- 9<sup>th</sup> December Winter Fair: Lots of fun. Goldenhare has donated loads of books. We still need 60 volunteers.</li> <li>- 26<sup>th</sup> Jan = uniform swap and bake sale</li> <li>- 3<sup>rd</sup> Feb Ceilidh.</li> <li>- Parent Council is going to set up a football boot bank.</li> </ul>	<p>We still need volunteers for the Winter Fare.</p>
5.0	<p><b>Future Projects - Catherine Steven</b></p> <ul style="list-style-type: none"> <li>- PC will break the playground project into smaller chunks. <a href="#">See slides.</a></li> <li>- P1 call out for gardening volunteers to help the children with gardening. Email the PC if you can help.</li> <li>- Graffiti mural will include the children. Get their voice into the artwork.</li> <li>- Bike shed to support active travel, meeting next week with Mark Simmonds, Active Travel Coordinator, to work on developing the bike shed area.</li> <li>- School science focus, for all year groups.</li> <li>- There is an Outdoor Learning drive within the school.</li> <li>- The school is keen to promote and encourage parental engagement opportunities so that they can get ideas and advice from parents.</li> </ul>	<p>P1 Volunteer Gardeners call out.</p> <p>The school is keen to promote and encourage parental engagement opportunities so that they can get ideas and advice from parents.</p>

6.0	<p><b>Clubs Update: Nathalie Findlay is handing over to Vikas Garg</b></p> <ul style="list-style-type: none"> <li>- Ryan McGill from Active Schools Co-ordinates sports clubs.</li> <li>- French, Coding and Yoga Clubs are being developed and progressed. PVGs have been a little difficult, but it's looking good.</li> <li>- The Coding Club trials were so successful that we will run three clubs.</li> <li>- Vikas will be the new club co-ordinator. He wants to ensure all parents and their children get an opportunity to join the clubs, and he plans to work on ideas to share information about clubs, especially for new people.</li> <li>- Club info: <a href="http://Clubs – FLORA STEVENSON PRIMARY SCHOOL PARENT COUNCIL (wordpress.com)"><u>Clubs – FLORA STEVENSON PRIMARY SCHOOL PARENT COUNCIL (wordpress.com)</u></a></li> <li>- Vikas will work on a club's Code of Conduct, ways to communicate club information and opportunities to parents and an automated system for the clubs.</li> <li>- Club questions: <a href="mailto:florastevensonclubs@gmail.com"><u>florastevensonclubs@gmail.com</u></a></li> </ul>	Actively promote where parents can find club information.
7.0	<p>Treasurer report - Fiona Kelly</p> <ul style="list-style-type: none"> <li>- For the full report, <a href="#"><u>See slides.</u></a></li> <li>- Funds of around £2000 will be coming in from the Christmas Cards, thanks to Brandy.</li> <li>- There is an aim to be no more than 3-5K in the PC account. We need to spend the funds.</li> <li>- There is currently £13,000 in the account.</li> </ul>	
8.0	<p><b>Funding requests:</b></p> <ul style="list-style-type: none"> <li>• Tree guard for the playground <b>£1-2,000</b></li> <li>• Nursery &amp; P1 Children to attend Dragon Show at LifeCare Centre, Stockbridge <b>£942.50</b></li> <li>• Outdoor Learning equipment for P1 classes <b>£1,065.53</b></li> <li>• Two laptops for P3-P5 including service and connection for 5 years <b>£2,920.68</b></li> <li>• Two clarinets for Music department (FS not Music School) <b>£700</b></li> <li>• Library furniture upgrade <b>£500</b></li> <li>• Food for Christmas parties <b>£704.96</b></li> <li>• Generation Science event <b>£3,360</b></li> <li>• New sound system <b>£337.17</b></li> </ul>	<p>All requests were approved via a 'Zoom Poll' at the meeting. School staff cannot vote.</p> <p>There was an additional request, £120 for 12 yoga mats, however – there was a suggestion to ask parents to donate any unused yoga mats they may have at home.</p> <p>A parent – Ravi – is involved in yoga, he asked the Parent Council to contact him for help with a yoga day and mats.</p>